

Position: Director of Galatea Fine Art, a non-profit cooperative artists' gallery

- The Director's primary responsibility will be to deepen and extend the coop's marketing, promotional and sales efforts. Working with the marketing committee consisting of volunteer members of the coop, the Director will
 - (1) ensure a professional strategy for presenting and publicizing the exhibitions at the gallery;
 - (2) identify and develop new opportunities to increase the visibility of our artists' work, including participation in art fairs, outreach to institutional and corporate collections, and participation in the Boston Art Dealers' Association;
 - (3) build relationships with the arts media and ensure a consistent strategy for communication with media outlets and the effective use of social media.
- Working with the exhibitions committee consisting of volunteer members of the coop, the Director will also serve as chief curator of our exhibitions program in order to assure the consistently professional installation of our monthly exhibitions, and will coordinate our new Curators' Platform, which offers an exhibition space within the gallery for use by non-profit arts organizations and independent curators. The Director will be expected to gallery sit at least twice a month to assure a continuing feel for the operations and look of the gallery, and will be available during those days to confer with officers and members of the coop.

The Director will report to the elected Board of Directors of the cooperative, and on a day-to-day basis will coordinate with the President of the cooperative to fully engage the volunteer resources of our membership in the gallery's marketing, promotional and exhibition strategies.

The ideal candidate would demonstrate:

- innovative out-of-the-box thinking to help transform the gallery
- good organizational and management skills
- experience with utilization of social media
- familiarity with the workings of conventional media
- excellent interpersonal and communication skills
- training or experience in marketing
- background in fine arts and experience in arts organizations
- an ambition to deploy curatorial skills
- experience selling and a desire to sell art

This will be a part-time salaried position beginning November 1, 2017, envisioned as approximately half-time, at an annual salary of \$20,000.00 with annual vacation time to be negotiated.

Interested applicants should submit an application by July 31, 2017 with a C.V. by email with the subject heading "Director Position" to galateafineartinc@gmail.com.